

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY  
MINUTES OF BOARD MEETING  
NOVEMBER 21, 2003**

A meeting of the Georgia State Board of Occupational Therapy was held on November 21, 2003 in the Ben W. Fortson Boardroom of the Georgia State Archives at 5800 Jonesboro Road, Morrow, Georgia with the following members present:

**Members Present:**

Kendyl R. Brock, O.T., President	Kathleen H. Conyers, O.T. Vice President
Donna J. Domyslawski, O.T.	Karen L. Cadaret, O.T.A.
Mary Louise Austin, Cognizant (Arriving at 9:50 a.m.)	

**Others Present:**

Jacqueline A. Hightower, Executive Director  
Wylencia Monroe, Assistant Attorney General  
Sandra N. Marshall, Application Specialist  
Pam Candler, Interim Board Secretary

Ms. Brock established a quorum of the Board and called the meeting to order at 9:06 a.m.

**Agenda:** Ms. Cadaret moved and Ms. Conyers seconded and the Agenda was accepted as amended.

**Minutes:** Ms. Domyslawski moved and Ms. Conyers seconded and the Minutes of the meeting held on September 19, 2003 were approved.

**Ms. Conyers moved and Ms. Cadaret seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-19(h)(2)(4) and O.C.G.A. §43-1-2(k)(1)(2) to deliberate on investigations and applications and to receive information on investigations and applications. Voting in favor of the motion were those present who included Board Members Brock, Domyslawski, Cadaret, Austin and Conyers. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

**Attorney General's Report:**

**Case No. OT020015: Ms. Cadaret moved and Ms. Conyers seconded and the Board voted to hold this case pending.**

**Case No. OT01200001: Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to appoint a peer reviewer to review the case.**

The Board adjourned at 9:55 a.m. to attend the Public Meeting. See attached minutes.

The Board reconvened at 12:15 p.m. following the Public Meeting.

**Correspondence:**

Angela W. Rainier, COTA/L What is the scope of practice during a home evaluation for occupational therapy assistants?

Board Response: Occupational Therapy Assistants can only assist in evaluations regardless of where the evaluation takes place.

Charles E. McClinton, Ph.D. whether therapy could be started without a prescription or plan of care from a primary care physician.

Board Response: Georgia law does not require Occupational Therapists to have a prescription and the board does not regulate insurance and billing matters.

Douglene Jackson, MOT, OTR/L, BHS, LMT, CPT, Cobb County does not issue professional business licenses to Occupational Therapy.

Board Response: The Board does not regulate County Governments.

Susan S. McDonald, MA, OTR/L, BCP whether Level II student could provide Occupational Therapy Services to students in a school without the clinical instructor present.

Board Response: See Georgia law.

Tammy Davis. Requesting information on Occupational Therapy Policies in Georgia Public School Systems.

Board Response: The Georgia State Board of Occupational Therapy does not offer legal advice.

Ellen Terrell, LaDonna M. Cohen, Traci Moore, Kelly Godfrey: Request for the board to delay or waive the increase in continuing education requirements for the upcoming renewal period for all licensees.

Board Response: Ms. Domyslawski moved and Ms. Conyers seconded and the board voted to not waive the requirement for 24 hour of continuing education for renewal and not to delay implementation for the next renewal period.

### **Executive Director's Report:**

Ms. Hightower highlighted the following:

- Departmental changes with the loss of Physical Therapy and the addition of Chiropractic and Athletic Trainer
- Renewal Process – Workforce survey will be e-mailed.
- License renewals will be mailed in December
- Staff will be handling audits
- The newsletter will contain information relative to the abolishment of early renewal fees

### **Cognizant Report:**

Case No. OT040003: **Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to refer this case to the Enforcement Department for further action.**

### **Applications:**

**Ms. Conyers moved and Ms. Domyslawski seconded and the Board to take the following action on Reinstatement Applicants:**

Kim Carole Bryant	Approved for O.T. Licensure by reinstatement
M.D.B.	Approved pending further information
C.C.W.	Approved pending further information
P.K.E.	Approved pending further information
Cliff Ricci	Approved for O.T. Licensure by reinstatement

**Ms. Cadaret moved and Ms. Austin seconded and the Board voted to take the following action on applicants for licensure by application:**

Russell Terrell Clinding	Approved for O.T. Licensure by application
Ranah Liberty Coultas	Approved for O.T. Licensure by application

**Ms. Domyslawski moved and Ms. Cadaret seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:**

Stacey P. Scott	Approved for Certification of Physical Agent Modalities
Shenika L. Jackson	Approved for Certification of Physical Agent Modalities
Jennifer Renee Kurtz	Approved for Certification of Physical Agent Modalities
Carolyn W. Underwood	Approved for Certification of Physical Agent Modalities
Frank C. Cunningham	Approved for Certification of Physical Agent Modalities
Frances Ann Gilliam	Approved for Certification of Physical Agent Modalities
Natalie A. Harris	Approved for Certification of Physical Agent Modalities
Kristi Williams Hasten	Approved for Certification of Physical Agent Modalities
Kennedy Ann Hawkins	Approved pending further information
Veronica T. Rowe	Approved for Certification of Physical Agent Modalities
Kristina May Oliver	Approved for Certification of Physical Agent Modalities
Sherry Marie College	Application-certification for Physical Agent Modalities denied
Varsha N. Das	Approved for Certification of Physical Agent Modalities
Stephanie Lynn Edmonds	Application-certification of Physical Agent Modalities denied
Mary Kay M. Lee	Approved for Certification of Physical Agent Modalities
Jennifer Anne Baldwin	Application-Certification of Physical Agent Modalities denied
Sharron K. Dugan	Approved for Certification of Physical Agent Modalities
Jarnetta Latrice Fowler	Approved for Certification of Physical Agent Modalities
Retha Mae Carlton	Approved for Certification of Physical Agent Modalities
Alicia Barbara Roth	Approved for Certification of Physical Agent Modalities
Vanessa F. Cavaleiro	Approved for Certification of Physical Agent Modalities
Kelly Lynn Cassidy	Approved for Certification of Physical Agent Modalities

**Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to approve applications which were determined to have met licensure requirements for Occupational Therapists as follows:**

<b>LICENSE NO.</b>	<b>LICENSEE NAME</b>	<b>ISSUE DATE:</b>
OT003850	Desai, Urvi Girish	09/18/2003
OT003851	Cross, Mary Jessica	09/30/2003
OT003852	LaFont, Kate Henderson	09/30/2003

OT003853	Humphries, Meghan W.	09/30/2003
OT003854	Volner, Angela Michelle	09/30/2003
OT003855	Wright, Maranda Watkins	09/30/2003
OT003856	Solberg, Stacey Beth	10/01/2003
OT003857	Washington, Isaac III	10/01/2003
OT003858	Bono, Cindy P.	10/01/2003
OT003859	Patel, Priti R.	10/08/2003
OT003860	McGuire, Julie Kathlen	10/08/2003
OT003861	Daria, Danielle	10/08/2003
OT003862	Hewitt, Jennifer L.	10/08/2003
OT003863	Burns, Tywanda Darnell	10/09/2003
OT003864	Stphens, Ashley Marsena	10/14/2003
OT003865	Thomson, Steven Wardell	10/23/2003
OT003866	Nienaber, Margarethe Michelle	10/28/2003
OT003867	Brewer, Kristen Darby	10/29/2003
OT003868	Brinson, Melissa Colleen	10/29/2003
OT003869	DeFazio, Ruth Ann	10/29/2003
OT003870	Ellis, Latoya Sedena	10/29/2003
OT003871	Mallon, Angela Leigh	10/29/2003
OT003872	Miller, Sheila Ann	10/29/2003
OT003873	Wilson, Vanessa	10/29/2003
OT003874	Ragsdale, Tarah Nicole	10/29/2003
OT003875	Gomeyac, Melchor Capuyan	10/31/2003
OT003876	Richard, Paul Ernest	11/06/2003
OT003877	Beaver, Melinda Ann	11/06/2003
OT003878	Melito, Jaime Erin	11/06/2003
OT003879	Williams, Courtney Laverne	11/06/2003
OT003880	Puleo, Lisa Marie	11/06/2003
OT003881	Dorr, Karen Harris	11/06/2003
OT003882	College, Sherry Marie	11/06/2003
OT003883	Barid, Leah Michelle	11/06/2003
OT003884	East, Amy Sue	11/17/2003
OT003885	Tisdell, Keith Edwin	11/17/2003
OT003886	Rowell, Monica Lorraine	11/20/2003
OT003887	Gidney, Jane Ardell	11/20/2003
OT003888	Salerno, Wendy Elizabeth	11/20/2003

**Ms. Domyslawski moved and Ms. Cadaret seconded and the Board voted to approve applications which were determined to have met licensure requirements for Occupational Therapist Assistants as follows:**

OTA000793	Taylor, Julie Ann	08/12/2003
OTA000794	Braddock, Launce Chandler	09/24/2003
OTA000795	McFadden, Randy Jermaine	10/08/2003
OTA000796	Silvey, Jennifer Blakley	10/14/2003
OTA000797	Reed, Jessica Eliza	10/23/2003
OTA000798	Harriott, Mandalee Morgand	10/31/2003
OTA000799	Rogers, Marie Arnold	11/06/2003
OTA000801	Stephens, Angela Marie	11/17/2003

**Ms. Cadaret moved and Ms. Conyers seconded and the Board voted to approve the issuance of letters of authority as follows:**

Paula D. Vinson	10/08/2003
Melissa C. Brinson	10/08/2003
LaToya S. Ellis	10/08/2003
Tomika L. Lowe	10/08/2003
NaKeia LaDawn Bradley	10/10/2003

**Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to approve the following restoration:**

OT002566	Patricia Campbell Burks	09/19/2003
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Ms. Brock left the meeting at 2:35.

There being no further business, the meeting adjourned at 3:30 p.m.

Recorded by:

Approved by:

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Pam Candler, Interim Secretary

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Kendyl Brock, President

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Jacqueline A. Hightower, Executive Director

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Mollie Fleeman, Division Director

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY  
ANNUAL PUBLIC MEETING  
GEORGIA STATE ARCHIVES  
5800 JONESBORO ROAD, MORROW GA  
NOVEMBER 21, 2003**

The Annual Public Meeting of the Georgia State Board of Occupational Therapy was held on Friday, November 21, 2003 at the Georgia State Archives, 5800 Jonesboro Road, Morrow, Georgia at 10:00 a.m.

**Members Present**

Kendyl R. Brock, O.T., President  
Donna J. Domyslawski, O.T.  
Mary Louise Austin, Cognizant

Kathleen H. Conyers, O.T. Vice President  
Karen L. Cadaret, O.T.A.

**Others Present:**

Jacqueline A. Hightower, Executive Director  
Wylencia Monroe, Assistant Attorney General  
Sandra N. Marshall, Applicants Specialist  
Pam Candler, Interim Board Secretary  
Others as evidenced by Attached Attendance Sheets

Ms. Hightower opened the Public Meeting at 10:05 a.m. with a brief history of the Georgia State Board of Occupational Therapy. She discussed the Secretary of State's website, the new Customer Service Department, verifications and the importance of address changes. Ten percent of the post cards mailed inviting Occupational Therapists to the Public Meeting were returned due to address changes. She addressed the issue of the Continuing Competency hours and informed the group of the public meetings held the previous renewal period as well as information relating to rule changes and how to access this information.

Ms. Conyers highlighted the Board's duties and responsibilities. The Board meets every other month and reviews applications, complaints, correspondence, investigations and other Board business. The purpose of the Board is to protect the Public Health and Welfare, and with the exception of the Public Member, must be Occupational Therapists or Assistants.

Ms. Cadaret reviewed licensing requirements, rules and laws. Criteria for a temporary license and modalities.

Ms. Domyslawski reviewed Continuing Competency hours, 16 hours of direct patient care and 8 hours of coursework. The proof should be the Certificate of Completion signed by the program officer, the program and description of the course. Academic coursework can also count towards the Continuing Competency requirement. If you have attended any of the Georgia Occupational Therapy Association meetings, then you have been notified of the changes. Physical Therapy professionals are required to take 40 hours each biennium.

Ms. Brock reviewed Physical Agent Modalities, the hours of coursework required and the need to document each course taken.

Ms. Austin, as the public member, has no professional association with Occupational Therapy. It is her duty to make sure that clients receive the most professional care. As the cognizant member, it is her responsibility to look at each complaint and determine if the respondent has operated outside the Laws and Rules, and if so, then to present the case to the Board for their decision.

Ms. Monroe, as the attorney for the Board, reviewed her responsibilities. She explained the difference between the Constitution and the Official Code of Georgia, Annotated, and briefly detailed offenses that could result in probation, license suspensions or possibly revocation of an Occupational Therapist's license. The Board does not dispense legal advice.

After a brief question and answer period, the meeting adjourned at 11:45 a.m.